

**Saint John the Baptist –  
Pastoral Outreach Commission  
Monthly Meeting Minutes**

<b>Date:</b>	<b>Tues., May 20, 2025, 6:30pm</b>	<b>Recorder</b>	Socchie Fondevilla	<b>Chair:</b>	Marie Zimmerman
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<b>Member/Attendee</b>	<b>Present</b>	<b>Member/Attendee</b>	<b>Present</b>
Louie Fondevilla	X	Marie Zimmerman	
Socchie Fondevilla	X	Carolyn Brandt	X
Mary Kohlhaas (Staff Liaison)	X	Jeannie Koslowski	X
Joni Metz	X	Nilo Asio	X
Cheryl Puffer	X	Father Derek Gilde (Staff)	

A. Opening Prayer: Mary

B. Tonight’s Agenda of the Meeting with added items was approved.

**C. Pastoral Ministry Coordinator Update:**

**1. Curanotis**

2. The team had a meeting yesterday; They are continuing to get updates on the volunteers that have been submitted for vetting. They are also calling volunteers to gather necessary information. Once this is complete, they will add the remaining volunteers to Curanotis. They hope to complete this work in June.
3. After that, the volunteers entered into Curanotis will be invited to a training course where they will receive their passwords and then can start logging their visits using the system.

**4. Prayer Shawls & Quilters-**

- a. The Quilters Group is meeting tonight so Mary has to run down there to see them later.
- b. We have totes with quilted blankets and prayer shawls in the closet.
- c. Mary has beautiful throw blankets. Somebody was using up yarns, and so she made this throw blankets and some baby blankets. So, if you have any use for them, let Mary know. They have been blessed and ready to go.
- d. Big boxes of good material donations are coming this week. Some fabrics from the Thursday garage sale for Mary’s Meals are going to the Quilters as well.
- e. They especially need larger fabrics for backing and yarns.
- f. Some anonymous people make the tops somewhere, probably at home then they deliver those to the group. The quilters take the tops, make the backing to finish the quilt. Nothing that they do they put money in except the backing,
- g. A Parishioner’s sister who used to travel for big quilt competitions, had left behind half of her garage filled with quilting materials. He will be buying whatever our Quilters need for their project.

**5. Faith and Recovery Group –**

**Saint John the Baptist –  
Pastoral Outreach Commission  
Monthly Meeting Minutes**

- a. They've been going consistently since Ash Wednesday. Mary makes copies of the teaching they're using every week.
- b. They need a liaison, like some of the other new Ministries: Infertility, Prayer Shawls which we must handle next year

**6. Marketing flyers**

- a. Most POC Ministries have information sheets on the rotating racks at St. Paul Hall and Bulletin announcements and don't have many flyers for events
- b. We have flyers for the Anointing for Advent and Senior events

**7. Need POC members- ideas**

- a. If you have anybody you know who is interested to join POC next year
- b. Some people may be coming from other Commissions like the Development Committee & Worship Committee

**8. Eucharistic Ministers' go-bags**

- a. Mary and Andy are working on the Eucharistic Ministers' 25 go-bags (pix, bottles of holy water & sanitizer, 2 votive candles & lighter, several 8 ½" booklets and hymn printouts)
- b. The sample is an oblong 'make-up bag' with a strap to put on the shoulder when you go.
- c. If you have any ideas about inexpensive bags, let Mary know. Jean will send her information on an \$8 bag

**9. Healing Wounded Hearts**

- a. Meeting one more time on May; there are a lot of interests there.

**10. YAH small group**

- a. A really great group on Thursdays. They can't decide if they want to go through the summer. They might consider twice instead of four Thursdays a month
- b. They're finishing up the Lenten Retreat, one on Suffering which has a very beautiful Inner Healing prayer at the end; one on Prayer.

**11. Widows & Widowers-** Six or seven people are coming right now; people are getting busier, so not sure if they are continuing this summer.

**12. Journeying through Grief-** meets on the 3<sup>rd</sup> Thursday of the month. Three or four come consistently. Some of the facilitators must decide if they are staying in the Ministry or not.

- a. A facilitator will be moving to the Eucharistic Ministry. She has extensive experience with hospice.

**13. Kidz Closet**

- a. Donations have been steady but they are always in need of kids sizes 4-7.
- b. There have been up to 11 clients visiting in a given week.

**D. Old Business:**

**1. SJB Vetted Missions–**

- a. Marie, Nilo & Carolyn reviewed the two International Mission's paperwork and announced the completion of re-vetting Building Bridges Liberia and Mary's Meals.

**Saint John the Baptist –  
Pastoral Outreach Commission  
Monthly Meeting Minutes**

- b. Mary's Meals has 16 mission countries, ours is In Malawi. They will send us the remaining 2 documents. They have sent the list of money and where they came in. They received \$2000 from SJBNB.
- c. These missions will undergo re-vetting again after three years, in 2028, when their certification expires.

2. **Website Updates-** Mary will send to all what Joni had gathered from the POC web, especially the missing links. All need to have a look at the items for corrections.

3. **Divine Mercy Prayer Team-** held an orientation last week for two new intercessory prayer **volunteers**. They are going to pray for discerning if they want to join the group. Mary has a third person. She is coming out of the JTG.

4. **Ministry Appreciation –**

- a. Jean suggests that in line with what Father Paul said earlier about unity and love, if the Chair for next year or the leaders for these Ministries can convey the information of like what Father Paul mentioned on what we want to do in St. John's, to the Coordinators, then reinforce that idea.
  - b. The whole purpose of the Commission is to collect the information from the Parish and bring it here, to leadership and disseminate the information from the leadership.
  - c. Then for giving appreciation to the Ministry leaders, the people we contact for the group, the Ministry Coordinators, just to thank them, an eq... \$10 gift card. To recognize the people who are always there, several methods of recognition can be done by each group for their members:
    - i. Food Shelf has a meal or brunch to thank their people.
    - ii. Kidz Closet, a small group like Funeral Ladies, goes out for brunch.
    - iii. St. Vincent de Paul does a potluck.
    - iv. Others sponsor picnics
5. **\*Update 2025 POC [Goals Worksheet](#)** – Recorder will make sure it's updated and all activities are completed by the end of the year. Let Mary know what is needed.

**E. New Business**

1. **Summer Pilgrimage**–local

- a. Mary, Lee and Joseph had a discussion on a one-day St. John's pilgrimage to 4-5 local Churches in a day, which, for now, may include [St. Helena Catholic Church](#) and [St. Constantine Ukrainian Catholic Church](#) both of which are in Minneapolis. Lee & Joseph love the old Churches.
- b. POC is also recommending two National Register of Historic Places churches: [Our Lady of Lourdes](#) the oldest in Minneapolis and the [St. Agnes Catholic Church](#) and the [Holy Trinity Parish merged with St. Augustine Church](#) is a **conservative, traditional Roman Catholic Parish**, are both in Sain Paul.
- c. One of the activities planned for this pilgrimage is on appreciating religious music, including to be allowed to play the Church organs, as well as admire its architecture and art works.

2. **Healing Mass- this summer** Came out from the Healing Wounded Hearts; the priests were requested if they can pray over anybody who'd come for any ailments.

- a. During last year's retreat, Father Paul prayed over during the Mass, and it was so beautiful.

## Saint John the Baptist – Pastoral Outreach Commission Monthly Meeting Minutes

### 3. Communion Service-

- a. Chandler Place and St. Anthony Care Center used to do Service together.
- b. We are deciding to separate them now as we are not getting many people from St. Anthony.
- c. Father Derek wants to hold Anointing Mass. We do have Anointing Mass in Chandler Place once a month and Communion Service next month. Mary is taking the Communion Service during fall until the new Ministers come.
- d. St. Anthony Care Center has a group of four men who rotate week after week to bring Communion going door-to-door. But we have started now communion Service to see how many will come. The leader is going to do a Monday Communion Service once a month and is considering making a Mass there possible in the near future.
- e. Father Derek is generous in being available, offering Masses, Anointing and hearing Confessions in all of the Centers.

### 4. PLC Question: List POC's highlights/ successes accomplished this year. (Year- End Stats); also \*Update 2025 POC [Goals Worksheet](#) –

- a. Some Ministries like ABLE Fix It, Respect Life and Food Shelf had already sent their stats to the Recorder for consolidating in the Yearly Report for Father Paul.
- b. In the end we want them by the end of May 31 to be sent to Joseph.
- c. **ACTION ITEM:** Recorder must send the completed numbers to Joni for reconciliation and put in the Core Value format, if necessary (they did not ask us to do this), then to be sent to Mary.
- d. We will submit the numbers only.

### 5. Development Commission's Questionnaire

- a. Caroline and Jean filled up the questionnaire form for submission to PLC tonight.
- b. We're advanced in the POC planning; we're collecting data we need, putting them on Curanotis. To make it easier we will be sharing information & documents to people in St. John's and update them from paper to online
- c. POC is unique since planning is done by the individual Ministry leaders & volunteers. Our POC Liaison are just informed and do monitoring rather than planning. Other Commissions plan their future activities and events, manpower needs on the Commission level.
- d. In response to the coordination and communication with other Ministries and Commissions, POC will put on a central location, preferably on the web, the **List of all POC Ministries**, with the corresponding **POC liaison** and **Ministry Coordinators** with their contact details.
- e. To ask Joseph how this list can be available for access online, possibly on the POC website, with security restrictions and limited only to POC members, Ministry coordinators and approved members.
  - i. **\*Note from PLC:** Joseph is willing to assist POC in placing this online with Mary deciding who's going to get access.
- f. Are our POC Ministries' brochures in the information racks in St. Paul Hall updated? How many Parishioners are picking up the flyers on the Harvest table? How many are looking up the POC website to get the latest about our Ministries and the services available to them?

**Saint John the Baptist –  
Pastoral Outreach Commission  
Monthly Meeting Minutes**

- g. Is there a simple way to get new volunteers? It has to go to Jody and Rita for the VIRTUS certification and background check. If Rita can have a pdf available to the Ministries showing that this person is clear or not yet?
- h. How do we measure the effectiveness of the POC Ministries?
  - i. Increase in interest in attending Mass, receiving the Sacraments, numbers of new parishioners registered
  - ii. Increase in donations
  - iii. Good feedbacks from clients, like those of the families visited by the Divine Mercy Prayer, the Senior Centers visited for the Communion Services, the Kidz closet families, etc.

**F. Three+ items for PLC**

- 1. Summer Pilgrimage to 4-5 Churches in a day
- 2. Vetting Missions- completed; done every 3 years
- 3. POC Central Data on the Web with secured access.

**Closing prayer:** Caroline

**Next Meeting:** June 10

**2025 PLC\_POC Meeting Dates:**

<p>Minutes approved by: Marie Zimmerman- POC Chair</p>	<p>Minutes recorded by: Socchie Fondevilla</p>
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